



Vacancy Announcement
Embassy of the United States of America
Bujumbura, Burundi

EMPLOYMENT OPPORTUNITY!

Vacancy Announcement: 72069524R00003

Open To: All Interested CCN (Cooperating Country National) Candidates

Position: **HIV Treatment & Prevention Specialist–FSN-11**

Opening Date: **August 14, 2024**

Closing Date: **August 30, 2024, at 11:59 pm (Central Africa Time)**

Work Hours: Full-time; 40 hours/week

BASIC FUNCTION OF THE POSITION

The USAID Treatment and Prevention Specialist will serve as the primary public health advisor for HIV prevention and treatment to the Senior HIV Advisor and to the Health Office Director and Deputy Director. This role involves providing support for clinical and public health programming within the President's Emergency Plan for AIDS Relief (PEPFAR) portfolio. Additionally, the incumbent will ensure coordination and alignment between prevention and care and treatment services, as well as the broader social and health systems strengthening and HIV prevention components of the PEPFAR program. Responsibilities include overseeing the HIV program's output, coordinating with other PEPFAR team staff, and leading the coordination of implementing partners, stakeholders, and host government staff.

Furthermore, the Treatment and Prevention Specialist will take the strategic lead for partner performance management and monitoring. This role is also responsible for designing, implementing, coordinating, and evaluating a variety of Agency-funded HIV program activities necessary for implementing the PEPFAR portfolio in Burundi. In addition, the incumbent will represent USAID Burundi on HIV issues at technical, policy, and strategic planning meetings, including engagements with collaborators and donor agencies. She/he will serve as the contracting/agreement officer representative for HIV prevention and treatment grants, contracts, and cooperative agreements, ensuring proper funding, reporting, and administration in alignment with USAID priorities and regulations.

MINIMUM REQUIRED QUALIFICATIONS:

EDUCATION:

A bachelor's degree in public health, Health Policy, Public Administration or other host country equivalent.

EXPERIENCE: Five years of mid-to-senior level public health experience in developing, implementing and evaluating HIV prevention and treatment programs that involve coordination with an international agency, Ministry of Health, and/or implementing partner required.

TO APPLY FOR THIS POSITION:

Interested applicants in this position must review the USAID/Burundi solicitation posted on the U.S. Embassy Bujumbura Website and follow the instructions in **Section IV-Submitting an Offer (How to apply)**. The solicitation is available at <https://bi.usembassy.gov/embassy/jobs/> and the Form AID 309-2 is available online.